

**Site Administrator Privileges:**

- Ability to view all members in the directory, hidden ones as well
- Ability to view all member statements
- Ability to access/edit any page that hasn't been locked by CE
- Ability to set up blast emails from the site
- Ability to create new accounts on the directory, and assign privileges (admin, editor, none)
- Ability to gather information on any account in the directory (user name and password included)
- Active User Listing under Admin
- Ability to see information hidden by the members in "My Profile"
- Site Configuration under Admin
- Create dynamic/static/opt-in groups
- Access to the voice messenger
- Access to mail reporting
- Change/Re-order the navigation
- Add/Remove tabs to existing accordions
- Change/Re-Name the page titles
- Adjust Page Permissions

**Site Editor Privileges:**

- Have access/edit to certain pages that Web Application Strategist and a site admin define
- Have the possibility of sending out blast emails (Web Application Strategist needs to set this option)
- Ability to upload files through document upload (per request)
- Ability to see event manager/calendar and add events
- Profile Update Report under Admin (per request)
- RS queue data under Admin (per request)
- Site Statistics under Admin (per request)
- Limited access to the directory information
- Cannot edit member data\* or see others' statements.

\*While editing or creating an event registration, an editor is able to update the registration owners' primary email address